**Office of the Deputy Registrar**

(Academic & Publications)

University of Moratuwa

 18 September 2018

**To** : Vice- Chancellor, Deputy Vice-Chancellor, All Deans, Librarian, All Heads of Departments and SAR/AR (Faculty of Engineering, Architecture, IT & FGS)

**Call for applications for Appreciation of Outstanding Research Performances:**

**Award for publications in 2017**

Applications for the above awards are hereby called from all permanent academic staff of the University. The Marking Scheme, Specimen Application Form and Declaration Form approved by the Senate are shown in Appendices A, B, and C respectively. The Application Forms can be obtained from the Deputy Registrar’s Office in hard copy format. To obtain a soft copy of the Application Form, please make a request by an e-mail to acpub@mrt.ac.lk.

The duly filled Applications should be submitted in hardcopy to Deputy Registrar/Academic on or before **4 pm on** **Tuesday 4th September.**

**Please be guided carefully by the application material.**

1. There are 3 categories of awards/certificate; you will be automatically considered for all three and placed at the highest level, in ascending order as: (i) Certificate of Recognition; (ii) Award of Excellence; (iii) Award of Excellence with Distinction.

2. The marks will be counted only for a single year – in this case for the **calendar year 2017**; hence publications should have a 2017 date.

3. Only publications with a University of Moratuwa affiliation for the applicant will be counted for that applicant.

Any queries regarding this should be directed to Professor Priyan Dias, the member of the SRC designated for such queries, at priyan@uom.lk and/or 077-5554740.

Senior Assistant Registrar/ Assistant Registrars are kindly requested to circulate this information among all Academic Staff in their respective Faculties.

Deputy Registrar/Academic & Publications

Convener – Senate Research Committee

*Encls:* Appendix A

Appendix B

Appendix C