

# OFFICE OF THE DEPUTY REGISTRAR

(Academic & Publications)  
University of Moratuwa

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01<sup>st</sup> February, 2017

Dean/Faculty of Engineering  
Dean/Faculty of Architecture  
Dean/Faculty of Information Technology  
Dean/Faculty of Graduate Studies  
Registrar  
Librarian  
All Heads of Department and Division

Dear Sir/Madam,

## Payment of Research Allowance corresponding to the year 2016 applied in 2017

I shall be much thankful to you, if you could kindly take action to bring the notice appended below to the attention of all the Staff Members eligible for Research Allowance.

  
Deputy Registrar/Academic & Publications  
For Registrar

Cc Vice-Chancellor  
Chairman/Research Management Committee  
Bursar  
Senior Assistant Registrar/Establishment } for attention and circulation of the notice among  
the Staff on Sabbatical and Study Leave

Senor Assistant Registrar/Faculty of Engineering }  
Assistant Registrar/Faculty of Architecture } Please circulate among the  
Assistant Registrar/Faculty of Information Technology } eligible staff of your faculty

## Notice

### Payment of Research Allowance corresponding to the year 2016 applied in 2017

The Council at its 408<sup>th</sup> meeting held on 07<sup>th</sup> January, 2015 approved to "consider the payment of the Research Allowance applied by the eligible staff members up to 31<sup>st</sup> March of the current year for the Research Allowance payments corresponding to the immediate past year".

Therefore, the eligible staff who have not yet applied for Research Allowance payment for **2016** are kindly requested to submit their applications for the Payment of Research Allowance **corresponding to the year 2016** to reach the Office of Deputy Registrar/Academic & Publications on or before **31<sup>st</sup> March, 2017**.

The guidelines and application form pertaining to Research Allowance payments are attached herewith for your kind attention.

  
Deputy Registrar/Academic & Publications