

Democratic Socialist Republic of Sri Lanka

Ministry of Higher Education, Technology & Innovations

**University of Moratuwa**

**Document for the Submission**

**of**

**Expression of Interest (EOI)**

for

Selection of Consultancy Firm for the Consortium Consultancy Services

For Designing, Construction Supervision, and Completion of Proposed Building of the Department of Materials Science and Engineering of the University of Moratuwa.

1. The scope of the CONSULTANCY
   1. **Providing Consultancy services to Design** a building with Lower ground floor (if necessary),Ground floor plus seven upper floors to be used by academic Departments of the Faculty of Engineering.
   2. **Providing Consultancy service for the Construction and completion** of the Lower ground floor (if necessary),Ground floor plus four/ five upper floors of the building in 1.1; the proposed building for the Department of Materials Science and Engineering of the University of Moratuwa having a **gross floor area of 2,730 sq. m. (approx.).** in Stage 1 of this project
   3. **Providing Consultancy service for the Construction and completion of the balance upper floors** of the building in 1.1; as Stage 2 of this project which is to be commenced within two years of completion of Stage 1.
   4. **The scope of the services-** The scope of the services to be provided by the Consultant involves all sections specified under Consortium Consultancy Services for Building Construction in the ICTAD Publication No. ICTAD/CONSULT/04/ (1st revision –August 2002)- Published by the Institute of Construction Training and Development (ICTAD) (presently CIDA)
   5. **Project cost of Stage 1**- The total approximate cost of the stage 1of the project (1.1 and 1.2) will be LKR 300 million excluding VAT.
   6. **Duration of the Project**- The duration of the project for Stage 1 (1.1 and 1.2) will be 39 calendar months including the defect liability period of one year.
   7. **Execution of construction work-**The construction work will be executed through construction contractors registered with CIDA (formerly ICTAD), selected according to the Government approved Procurement Guidelines and Manuals.
2. SHORT-LISTING OF THE CONSLUTANCY FIRMS

Consultancy Firms will be short-listed as per the Consultancy Services Manual of the National Procurement Agency and shortlisted Consultancy Firms will be invited to submit Technical and Financial Proposals.

1. CRITERIA FOR SELECTION OF SHORTLIST

The EOIs will be evaluated based on the following and as per the Guidelines of the Consultancy Services Manual of the National Procurement Agency;

1. Qualification in the field of the assignment
2. Technical and managerial capabilities of the Organisation
3. Core business and years in the business
4. Qualifications of key staff
5. Administrative and Financial strength of the organization

Please provide the above information in the enclosed Tables.

1. **Technical & Managerial Capabilities of Key Personnel (Professional & Technical Staff)**

**A1. Permanent staff**

Fulltime Permanent Staff of the organization

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| --- | --- | --- | --- | --- | --- |
| **Designation** | **Name** | **Educational qualifications** | **Professional / Technical Qualifications** | **Experience** | **EPF No** |
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**\*(Use separate sheets if required)**

**A2. Details of Technical and Professional staff of any service is planned to be obtained from outside organizations**

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| **Name of the organization** | **Expected service** | **Name of the personnel** | **Educational qualifications** | **Professional / Technical Qualifications** | **Experience** | **EPF No** |
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**B. Past Experience of the Organization in the field**

Provide details of past experience in Consultancy works in last 5 years (Use separate sheets if required). List the projects in the order of project cost; highest project cost first. You may include at least one Constancy of a building project for a University, if any, irrespective of the project cost.

\*Nature of the Consultancy Service

AC-Architects Consultancy, EC- Engineering Consultancy, PM – Project Management

QS- Quantity Surveying, SE – Structural /Engineering, TP - Town Planning

CC- Consortium Consultancy

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| **Client** | **Name of the Project** | **Total Project Cost (LKR Milion)** | **Date of Award** | **Date of Completion** | **Nature of the Consultancy Service\*** |
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1. **Financial strength of the Organization**

**C1. Key performance Indicators**

List the indicators to show the financial strength of your organization.

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|  | **Financial performance Indicator** | **Details/Values** |
| **1.** |  |  |
| **2.** |  |  |
| **3.** |  |  |
| **4.** |  |  |
| **5.** |  |  |

**C2. Details of Design Office Equipment & Motor Vehicles**

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| --- | --- | --- | --- | --- | --- |
| **Equipment** | **Date of Purchase** | **Serial no.** | **Details of Motor Vehicles owned by the firm** | | |
| **Type of Vehicle** | **Date of Purchase** | **Reg. No.** |
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|  |  |  | Details of Motor Vehicles to be hired by the firm for this project | | |
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**D. Organizational Competence**

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| **Year of Establishment** |  |
| **Core Business** |  |
| **Activities of the**  **Organization** |  |
| **Details of Registrations** |  |
| **Total Years of Experience** |  |
| **Any other** |  |

**E. Qualifications and Experience of the key Technical and Professional staff for this project**

Provide the details of the key personnel who will be employed for the project under this Consultancy.

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| **E1** – Proposed Position | **Team Leader** |
| Name |  |
| Present Designation |  |
| Highest Educational Qualification |  |
| Professional Qualifications (with year obtaining) |  |
| Experience |  |
| Date joining this organization |  |
| Any other |  |

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| **E2** – Proposed Position | **Senior Architect** |
| Name |  |
| Present Designation |  |
| Highest Educational Qualification |  |
| Professional Qualifications (with year obtaining) |  |
| Experience |  |
| Date joining this organization |  |
| Any other |  |

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| **E3** – Proposed Position | **Senior Civil Engineer (Structural)** |
| Name |  |
| Present Designation |  |
| Highest Educational Qualification |  |
| Professional Qualifications (with year obtaining) |  |
| Experience |  |
| Date joining this organization |  |
| Any other |  |

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| **E4** – Proposed Position | **Senior Electrical Engineer** |
| Name |  |
| Present Designation |  |
| Highest Educational Qualification |  |
| Professional Qualifications (with year obtaining) |  |
| Experience |  |
| Date joining this organization |  |
| Any other |  |

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| **E5** – Proposed Position | **Senior MEP Engineer** |
| Name |  |
| Present Designation |  |
| Highest Educational Qualification |  |
| Professional Qualifications (with year obtaining) |  |
| Experience |  |
| Date joining this organization |  |
| Any other |  |

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| **E6** – Proposed Position | **Senior Quantity Surveyor** |
| Name |  |
| Present Designation |  |
| Highest Educational Qualification |  |
| Professional Qualifications (with year obtaining) |  |
| Experience |  |
| Date joining this organization |  |
| Any other |  |

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| **E7** – Proposed Position | **Architect** |
| Name |  |
| Present Designation |  |
| Highest Educational Qualification |  |
| Professional Qualifications (with year obtaining) |  |
| Experience |  |
| Date joining this organization |  |
| Any other |  |

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| **E8** – Proposed Position | **Civil Engineer** |
| Name |  |
| Present Designation |  |
| Highest Educational Qualification |  |
| Professional Qualifications (with year obtaining) |  |
| Experience |  |
| Date joining this organization |  |
| Any other |  |

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| **E9** – Proposed Position | **Electrical Engineer** |
| Name |  |
| Present Designation |  |
| Highest Educational Qualification |  |
| Professional Qualifications (with year obtaining) |  |
| Experience |  |
| Date joining this organization |  |
| Any other |  |

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| **E10** – Proposed Position | **MEP Engineer** |
| Name |  |
| Present Designation |  |
| Highest Educational Qualification |  |
| Professional Qualifications (with year obtaining) |  |
| Experience |  |
| Date joining this organization |  |
| Any other |  |

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| **E11** – Proposed Position | **Quantity Surveyor** |
| Name |  |
| Present Designation |  |
| Highest Educational Qualification |  |
| Professional Qualifications (with year obtaining) |  |
| Experience |  |
| Date joining this organization |  |
| Any other |  |