Form UGS3.2011

Appeal to be considered for late changes for Module Registration

Name of the Student

Registration No. Contact No. :

Current Semester Name of the Department

Current GPA

Semester GPA

S1	Term A	S2	S3	S4	S5	S6	Term B	S7	Term C	S8

Module Code	Title of the Module	Whether to Add or Drop	No. of Lectures		Missed Assignments	Consent of the Offering Department
			Attended	Not Attended		

Reasons for the changes : .....

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I understand that the submission of this form does not mean that changes to my module registrations are accepted by the University. Further I have reviewed my application and certify that everything I have stated is true.

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Signature of the Student Date : / /

For Department use only

Recommended/Not recommended. .....

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Signature of the Semester Coordinator Date : / /

Recommended/Not recommended. .....

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Head of the Department Date : / /

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FAC Representative Date : / /

Note:

1. Attach supporting documents.

2. Requested leave should not be during end of semester/term examinations.

** Maximum of 2 semesters and a term.*

** *Maximum 21 calendar days per 15 weeks semester or 14 calendar days per 10 weeks term*

Updeted On : 26/05/2016